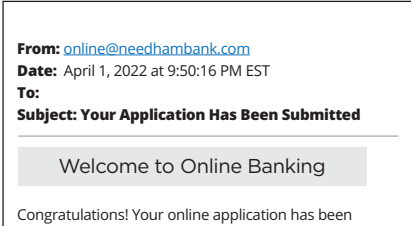


HOW TO GET STARTED WITH NB PERSONAL ONLINE BANKING



ENROLL IN ONLINE BANKING



FOR YOUR FIRST LOGIN:

1. You will receive an email from Needham Bank in March notifying you when you can login for the first time. Go to **NeedhamBank.com**, click **Log In** and select **Personal Banking**.
3. For **Username** and **Password**, enter the username and password you received via email, then click **Log in**.
4. **Accept** the Terms and Conditions.
5. You will then be prompted to change your password. Please ensure your new password satisfies the following password requirements:
 - **Minimum** of 12 characters
 - **Minimum** of 2 letters
 - **Must** contain at least one of the following:
 - Uppercase letter(s)
 - Number(s)
 - Lowercase letter(s)
 - Special character(s)

VERIFYING YOUR CONTACT INFORMATION

1. You will be presented with the **Verify Your Contact Information** screen.
2. You can choose to override the phone number there or keep it and also add a new phone number. Once you review your phone number(s) you will be directed back to the **Verify Your Contact Information** screen.
3. Select the **Text Me** or **Call Me** option.
4. Enter the **Needham Bank Access Code** provided by text or voice call.
5. Select either:
 - Yes, Register My Private Device** – This option will not prompt for an additional security code via text or phone when logging in.
 - OR-**
 - Select **No, This Is A Public Device** – This option will prompt for an additional security code via text or phone for each login.
6. **You have successfully logged in!**

ACCOUNT INFORMATION

1. Once successfully logged in you may click on the **Account Name** (ex: *NB Checking *2598*) to access your account information.
2. Under **Account History**, select **Account Details**. From this screen you will have access to the type of account, your account number, the ACH number of your account as well as interest rate information.

Log in instructions for NB Personal Online Banking only apply to Eastern Bank customers that have a Personal Online Banking account.

NeedhamBank.com | 781-444-2100

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